

Position: Production Room Tech

This position is responsible for assisting the VE Global Solutions Team in repairing/maintaining coffee machines.

Key Responsibilities:

- Troubleshoot and repair equipment. Repair to factory specifications following technical documents provided and document work with forms provided.
- Equipment setup. Unpack, prep, load settings, test, drain and prep for shipping following checklist provided.
- Document setup performed with forms provided.
- Secure and label equipment to pallet for shipping.
- Maintain a clean, safe and organized work area.
- Follow all company safety practices and guidelines.
- Track parts and equipment used in warehouse.
- Preparing parts and equipment for shipping to customers using forms provided.
- Assist in equipment inventory.
- Required to operate forklift / pallet jack in processing equipment to be shipped.
- Help with customer support phone calls as needed.
- Assist others in production room as directed by supervisor.

Skills, Knowledge, and Attitude for the Job:

- Process oriented with the ability to work with others to drive improvements
- Strong interpersonal and motivational capabilities
- Highly organized
- Team player
- Ability to multitask
- Must take pride in their work
- Strives for high quality standards; Goal oriented
- Ability to work in a fast-paced environment
- High attention to detail, quick learner
- Basic electrical and plumbing and experience required.
- Vending or OCS background preferred
- Ability to use basic volt meter for testing of electronic equipment
- Basic computer skills not required but a plus
- Mechanically inclined. Previous experience with basic hand tool and small electrical power tools preferred.
- Good phone skills desired.
- Previous experience with operations of forklift / pallet Jack preferred
- Heavy lifting (ability to lift 60-100lbs)
- Prolonged standing is a requirement of the position